



# ELECTIONS BULLETIN

**To:** Town and City Clerks

**From:** Kathy DeWolfe, Director of Elections

**Re:** Elections Assistance Commission SURVEY request –Please respond by Jan 25

**Date:** January 6, 2005

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The Help America Vote Act requires the Election Assistance Commission to work with the Federal Voting Assistance Program to analyze election administration for military and overseas voters in the 50 states in order to recommend improvements to the process.

Unfortunately, we did not have the specifics of the information that the Elections Assistance Commission was seeking prior to the election. Historically, the Federal Voting Assistance Program has directly contacted a number of town and city clerks directly to seek a limited amount of information regarding ballot transmission to and from military and overseas voters.

I have just received a much more detailed survey that the EAC would like to have completed by each town and city clerk in Vermont. I understand that many of you will not have kept any official counts of the information that is requested. Whenever possible, please include estimated numbers. If you cannot even make an estimate, please leave the response blank or enter N/A for “not available”.

I expect that we will be asked for this type of information after each Presidential election so we will try to include fields in the statewide checklist to enter this information for future surveys (as we are trying to do for the NVRA surveys that we are asked to submit every two years.)

Please enter your responses on the enclosed survey and either fax to (802)828-5171 or mail it back to us as soon as possible—we must data enter all the responses from the 246 towns and submit it to the EAC on January 31<sup>st</sup>. Please make sure that your town name is entered on the survey form.

**Reminder: Proposals for HAVA accessibility grants (Election Assistance for Individuals with Disabilities Program) are due by 4:00 p.m. on Thursday, January 13, 2005. The RFP can be found at: <http://vermont-elections.org/elections1/RFPDec132004.pdf>.**

Office of the VT Secretary of State – Elections Division

Phone: (802) 828-2464 or Toll-Free (800) 439-VOTE

Fax: (802) 828-5171 On the web: [www.sec.state.vt.us](http://www.sec.state.vt.us)

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